



# GMUN 2023

GENIUS MODEL UNITED NATIONS CONFERENCE

## CHAIR HANDBOOK





# WELCOME



Esteemed Chairs,

I extend a warm greeting to each of you with much joy and admiration; welcome to the GENIUS Model United Nations Conference 2023! As chairs, you play a crucial role in directing and shaping the discussions that will occur throughout this conference. Besides that, you are also responsible for fostering an atmosphere that encourages learning, communication, and cooperation.

Your commitment to promoting fruitful discussion, encouraging diplomacy, and providing a fair and enjoyable committee experience is laudable. We are highly appreciative of your dedication to excellence and your acceptance of the duty to lead our delegates to meaningful resolutions.

You have a special ability to encourage delegates to engage in critical thought, work well with others, and develop their horizons as chairs. Their love for diplomacy will be sparked by your guidance, which will help them better comprehend complicated global issues and inspire active global participation.

Throughout GMUN'23, you will be tasked with maintaining a supportive and civil atmosphere that supports inclusivity, fosters dynamic discussions, and ultimately produces insightful resolutions. The success of our committees depends on your objectivity and your capacity to strike a balance between permitting spirited discussions and making sure that meaningful negotiations take place.

On top of being a moderator who facilitates discussions, keep in mind that you are also mentors who encourage and push delegates to think outside of their comfort zones. The delegates will look up to you for guidance as they decipher the complexity of international relations.

I have great faith in your ability to motivate, inspire, and moderate the delegates. Your unwavering dedication to the ideals of courtesy, justice, and respect will definitely set a high bar for this conference's discussions and ultimately, the resolutions.

All in all, I express my deepest appreciation for your dedication to GMUN'23. I hope your time at the conference will be fruitful and rewarding for everyone.

Thank you for your commitment, and once again, welcome to the GENIUS Model United Nations Conference 2023!

Warm regards,

Syarif Azwan  
Secretary General  
GENIUS Model United Nations 2023



# CONFERENCE POLICY AND RULES PROCEDURE

## Rules of Procedure

The GENIUS Model United Nations Conference will be adhering to the Harvard MUN or HMUN Rules of Procedure as the main structure throughout the entire conference. For your reference, please refer to the details of Malaysia HMUN ROP provided by the Malaysian Youth Association for Diplomacy and Policy linked [here](#).

## Behavior and Conduct

The Board of DAIS is expected to exhibit, at all times, utmost respect towards others, ensuring the absence of any form of discriminatory behavior, be it emotional or physical, regardless of its motivation, including but not limited to, sexual, racial, cultural, or any other factor. It is imperative for the members of the Board to remain mindful and respectful of diverse international cultures, religious affiliations, gender identities, and sexual orientations.

## Harassment Policy

The GENIUS Model United Nations Conference is fully dedicated to upholding a zero-tolerance policy against all forms of harassment. Any instances of harassment should be promptly reported to the Secretariat without delay. Once a report is received, the Secretariat will initiate a thorough investigation, and appropriate actions will be taken accordingly. These actions may involve the suspension of the accused from council session(s), expulsion from the conference, or even a lifetime ban from all future GMUN conferences. Our commitment lies in creating a safe and inclusive environment for all participants.

The GENIUS Model United Nations Conference follows the SOP: Harassment and Bullying in MUN policy by Hakim Faizal and will take action accordingly. For detailed information regarding the procedure, please refer to the document linked [here](#).



# CONFERENCE POLICY AND RULES PROCEDURE

## **Underaged and Minors Participants Policy**

The GENIUS Model United Nations Conference promotes an inclusive environment where individuals of all ages and educational backgrounds can participate without any form of discrimination. Considering the growing involvement of younger individuals in the Malaysian Model United Nations (MUN) scene, the Secretariat emphasizes the importance of the Dias' conduct throughout the conference. We kindly request their active involvement in ensuring a safe and minors-friendly environment for all participants

Instances of unprofessional and unsuitable behavior that may arise will be thoroughly investigated by the Secretariat. Appropriate actions will be taken to address the situation and prevent any recurrence of such practices in the future, safeguarding the well-being and experience of our participants.

## **Censorship Policy**

Taking into consideration that the GENIUS Model United Nations Conference is mainly supported by the GENIUS Division, Ministry of Education (MoE), and Universiti Kebangsaan Malaysia (UKM), we serve as a representation of said institutions. Hence it is necessary for a slight amount of censorship within the councils. MoE and UKM have clearly stated that agendas discussed within the councils should never, at all costs, involve sensitive topics in Malaysia's political landscape. It is especially important to avoid agendas relating to 3R matters which are royalty, race, and religion in Malaysia.

Do keep in mind that all the councils and topics decided by the Secretariat are designed to avoid conversations involving Malaysia's sensitive political topics. However, it is the chair's responsibility to ensure that the delegates do not have lengthy discussions over these topics in the council as well as steer the council's discussion the other way if needed.





# CONFERENCE POLICY AND RULES PROCEDURE

## Basic Etiquette and Guideline Expectations

In addition to the stated policies, to ensure a conducive conference environment, the Board of DAIS is also expected to follow common guidelines and common etiquette as mentioned below:

- Must always be dressed in formal and professional attire throughout the Conference

- Practice English as the main medium of communication in council sessions and debates

- Practice formal and academic English, as well as avoid the use of improper language (slurs, cuss, bad grammar, slang, and any other non-formal speech) during the debate

- Maintain and uphold diplomacy throughout the Conference


- Be mindful of operational deadlines before and during the Conference

- Be attentive and do respond to any emails or communication attempts made by the Secretariats

- Respect and follow the schedule prepared for the Conference to ensure that it runs smoothly




# CONFERENCE EXPECTATIONS



The GENIUS Model United Nations Conference aims to be a **conducive academic environment** where delegates are able to discuss political agendas from a multifaceted point of view as well as be a platform for delegates from all around the world to socialize and network.

We also strive to **bring in beginners from institutions that are rather new to the MUN scene** such as *Sekolah Menengah Kebangsaan, Sekolah Berasrama Penuh, and MARA Junior Science Colleges.*



We hope that with this, we can help **scale up the MUN scene in Malaysia** by introducing these government-backed institutions to it with a good first impression.

So we kindly request that the Board of Dais also be good role models to these beginner delegates as well as be the face of said good impression to the advisors who represent those institutions. Please also always keep in mind that the future and reputation of Malaysia's MUN scene are in your hands.



# RESEARCH REPORT GUIDELINES

## Introduction

The Chair and Co-Chair are required to work together to provide a research report for every council. A good research report is crucial in guiding and facilitating productive discussions. A research report serves as an essential tool to help delegates prepare for their respective councils and contribute effectively to the conference. This report should provide the delegates with basic and fundamental knowledge on the topic as well as act as the first step for delegates in researching their topic. The report should also be able to guide the delegate in researching in more detail about the topics.

## Report Structure

1. Welcoming remarks and personal introduction
  - a. Should contain a brief background of your MUN experience, what you expect from the council and delegates, as well as an encouraging message to all delegates
  - b. Should contain your email addresses in case the delegates would like to contact you
2. Introduction to the council
  - a. This section should include the goals and aims of the council and possibly a brief history and background synopsis
  - b. Include its jurisdiction under and within the United Nations as well as any other organizations
3. Topic Background
  - a. This section should provide delegates with a basic understanding of the topic as well as act as a foundation for delegates to build further research upon
  - b. It is strongly suggested that you include these subsections in your research report
    - i. Key terms
    - ii. Timeline of Events
    - iii. Major issues within the topic
    - iv. Status quo
    - v. Major blocs, countries, or stakeholders involved
    - vi. Relevance to the UN





# RESEARCH REPORT GUIDELINES

## Report Structure

4. Past actions or Past precedence
  - a. Previous attempts to solve the issue made by the UN or any other organizations and how those attempts have impacted the issue, both positively and negatively.
5. Possible solutions.
  - a. Serves to give delegates very brief ideas as to how the council could come to a resolution as well as point out key problems that delegates should focus on and attempt to tackle with their solutions.
6. Questions A Resolution Must Answer (QARMAs)
  - a. This section should contain questions or problems that the resolution must be able to tackle and solve
7. Further Research Material
  - a. Please attach links to any materials, whether visual, textual, or auditory, that can help delegates in researching the topics in further detail.
8. References
  - a. All your references should be cited using the APA referencing format. Wikipedia, personal journals, and blogs are highly discouraged to be your main source of reference.

## Format, Deadline, and Plagiarism Policy

- The research report should be at most 20 pages long, not including the bibliography, content outline, and welcoming remarks or personal introduction. Must be written in Times New Roman, font size 12 in default margins with a 1.15 spacing and Justify alignment.
- For councils with two topics, there should be two research reports, one for each topic.
- Please email your first draft research reports to [genmodelun@gmail.com](mailto:genmodelun@gmail.com) by the 24th of June using the title format (Research report draft: Council name).
- The Secretariat will get back to you by the 26th of June if there are any feedback or changes that need to be implemented in the research reports.
- Please email your finalized research reports to [genmodelun@gmail.com](mailto:genmodelun@gmail.com) by the 28th of June using the title format (Research report finalized: Council name).
- Your references should always be cited using the APA referencing format.
- Plagiarism should be below 20%





# GRADING AND RUBRIC POLICY

To ensure a conference atmosphere that encourages learning, the Board of DAIS is kindly requested to grade delegates' performance in their respective councils based on these criteria:

Criteria	Possible Score	Requirements for High Score
Diplomacy and Leadership	40	<ul style="list-style-type: none"><li>• Delegate manages to negotiate and find middle ground when found in disagreement with other council members</li><li>• Delegate is able to defend their countries' stance without hurting other council members' integrity</li><li>• Delegate inspires, leads, encourages, and helps other council members, wherever necessary; their actions must also be heedful of all council members</li><li>• Delegate is able to maneuver the political scenes set during council sessions; they must also be able to untangle council members when in a state of confusion and unproductiveness</li></ul>
Content Contribution	30	<ul style="list-style-type: none"><li>• Delegate is able to set the discussion flow by providing specific and fruitful topics to be addressed</li><li>• Delegate provided unprecedented, insights, information, and solutions into discussions</li><li>• Delegate is the main contributor to most discussions, especially in Unmoderated Caucuses</li></ul>



# GRADING AND RUBRIC POLICY

Criteria	Possible Score	Requirements for High Score
Foreign Policy	30	<ul style="list-style-type: none"><li>• Delegate adheres to their countries' foreign policy at all costs; they showcase an excellent portrayal of a country's best interests</li><li>• Delegate has a clear understanding of their nations' stakeholders, status quo, allies, as well as enemies</li><li>• Delegate manages to successfully portray a nation's representative through their words and actions; their actions and words must be of their people's best interest</li></ul>
Communication Skills	20	<ul style="list-style-type: none"><li>• Delegate's points are well-made and travel across the council in an orderly manner; they must possess excellent communication skills that comprise of presentation, strategy, delivery, content, and teamwork</li><li>• Delegate possesses a strong niche in advocating for themselves, their people, as well as their allies</li></ul>



# GRADING AND RUBRIC POLICY

## Criteria

## Possible Score

## Requirements for High Score

### Foreign Policy

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- Delegate adheres to their countries' foreign policy at all costs; they showcase an excellent portrayal of a country's best interests
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### Communication Skills

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- Delegate's points are well-made and travel across the council in an orderly manner; they must possess an excellent communication skills that comprise of presentation, strategy, delivery, content, and teamwork
- Delegate possesses a strong niche in advocating for themselves, their people, as well as their allies





# GRADING AND RUBRIC POLICY

## Criteria

Possible Score

## Requirements for High Score

Quality of Work

20

- Delegate's work effectively reflects on their country's stance, status quo, and is in the best interest of their people; submitted works must also be free of any language and factual flaws
- Proposed solutions and ideas must also be unprecedented, creative, as well as realistic

Etiquette

Must be scored collectively

- Delegate is polite, well-mannered, responsible, and is always punctual

## Tiebreakers

Speech Style

Must be scored collectively

- Delegate is able to maintain a diplomatic speech style such as but not limited to:
  - Maintaining a calm and composed demeanor under pressure
  - Balanced and even-toned delivery
  - Smooth and deliberate pacing
  - Demonstration of empathy and understanding
  - Professional tone without excessive emotions.



# GRADING AND RUBRIC POLICY

Criteria

Possible Score

Requirements for High Score

Tiebreakers

Preseverance

Must be scored collectively

- Delegate is resourceful, even with limited access and resource to certain information, delegate is still able to provide meaningful information and contribution to the council; this can be portrayed either in their submitted work or insights in discussions or even in both
- Continuous diplomatic effort; delegates should show perseverance in coming to a resolution with the rest of the council.
- Endurance in complex negotiations; delegate does not crack under pressure and can maintain professionalism and diplomacy throughout the entire debate session.



# COMMUNICATION WITH SECRETARIAT

For ease of communication before and throughout the conference, the Secretariats will create a Telegram group chat for all Board of DAIS members as well as the Secretariat. The Secretariat will also create a Telegram group for each DAIS together with their respective council members. With that in mind, we kindly request that all DAIS be attentive to their Telegram accounts and for those who do not have one, to create one.



If you do have any objections for privacy or personal reasons or if your Telegram account is not connected to the number you used for the Google form registration, please contact us personally via our email address, [genmodelun@gmail.com](mailto:genmodelun@gmail.com) by the 17th of June

We thank your continuous dedication and support of our conference.  
See you in July!





# Beyond Borders: Bridging the Divide

**Contact us on:**



<https://gmun.my>



[genmodelun@gmail.com](mailto:genmodelun@gmail.com)



@gmun\_23



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## **GMUN 2023**

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